


# Shortfilmdepot報名指南

高雄電影節競賽團隊製作

# 步驟一、建立帳號



How it works Festivals list Login EN


Your *unique* and *ethical* platform to connect professionals from the short film industry





Shortfilmdepot, in Short, the solution!

[Create an account](#) [Log in](#)

## 請先建立帳號

Call for entries







 <p>Last days</p> <p><b>KUKI</b> - Young Short Film Festival Berlin</p> <p>Berlin · Germany</p> <p>From Nov 3, 2024 to Nov 10, 2024</p>	 <p>Last days</p> <p><b>INTERFILM</b> - International Short Film Festival Berlin</p> <p>Berlin · Germany</p> <p>From Nov 5, 2024 to Nov 10, 2024</p>	 <p>Last days</p> <p><b>Sedecicorto</b> Forli International Film Festival</p> <p>Forli · Italy</p> <p>From Oct 4, 2024 to Oct 13, 2024</p>	 <p>Last days</p> <p><b>Blue Sea Film Festival</b></p> <p>Rauma · Finland</p> <p>From Aug 22, 2024 to Aug 25, 2024</p>
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## 步驟二、到My films裡建立影片資料卡 ( film card )

The screenshot shows the 'My films' page on the Short Film Depot website. The page has a dark blue header with the 'SHORT FILM DEPOT' logo on the left and navigation links: 'My dashboard', 'My films', 'My submissions', and 'Festivals list'. On the right of the header are buttons for 'Help', 'Cart', and a language selector set to 'EN'. Below the header, the breadcrumb 'My dashboard > My films' is visible, followed by the main heading 'My films'. A search bar with the placeholder 'Search...' is present, along with filters for 'Production year' and 'Status', and a 'Search' button. A red box labeled '1' highlights the 'My films' link in the navigation bar. Another red box labeled '2' highlights a green button that says 'Create a new film card'. Below the search filters, it shows '0 search result(s)'. On the right side, there are sorting options: 'Trier par' with a dropdown set to 'From latest to earliest', and two pagination controls, each showing '1' and navigation arrows.

# 步驟三、填上原文片名


 My dashboard My films My submissions Festivals list  Help  

[My dashboard](#) ▶ [My films](#) ▶ Film

Creation

## Title of your film

Enter the title with its article: The title



Original title: \* 

Mandatory input

Title (Roman alphabet):

## Production period and running time

The completion date is generally considered to be the one of the first screening copy.  
If the film is currently being finished, give the approximate completion date. Likewise, if the film is being edited, give the approximate running time.

Month of production: \*  Year of production: \* 

原文片名

Create film card

# 步驟四、填上影片完成年份、月份、片長及國別



Creation

## Production period and running time

The month of production is considered to be the month of the first production. It is being used to determine the approximate time of production.

V 完成月份 V 完成年份

Month of production: *	Year of production: *
July	2023
Minutes *	Seconds *
15	00

< 片長

## Country

Enter the film's main country of production. Co-production countries can be added later in your film card.

Main production country: *
Taiwan

< 國別

## Categories \*

Create film card

# 步驟五、勾選類別、影片色彩形式



[My dashboard](#) [My films](#) [My submissions](#) [Festivals list](#)

[Help](#)

[Cart](#)

[EN](#)

Creation

## Categories \*

Define your film by checking a maximum of 2 "Category" boxes.

Ex: Animation/Fiction: film composed of animation sequences (filmed frame by frame) and fiction sequences (filmed live action)

Animation  Documentary  Experimental  
 Fiction

< 勾選類別 (至多2種)

## Process \*

Indicate whether your film is in color, black & white or both.

Black & White  Color  Color / W&B

< 勾選色彩

## General information

Yes or No answers, promise it's quick!

First film: \*

No  Yes

Student film: \*

Create film card

# 步驟六、勾選基本資訊



Creation

## General information

Yes or No answers, promise it's quick!

First film: \*

No  Yes

<是否為首部作品？

Student film: \*

No  Yes

<是否為學生作品？

Original script: \*

No  Yes

<是否為原創劇本？

Original soundtrack: \*

No  Yes

<是否為原創音樂？

Music rights acquired: \*

No  Yes

<是否取得音樂版權？

Film currently free of worldwide rights on all media: \*

No  Yes

<是否尚有影片的國際版權？

Dialogues and comments \*

With dialogue or comments  Without dialogue and comments

<是否有對白？

Silent film \*

No  Yes

<是否為默片？

Create film card

# 步驟七、確認版權持有者資訊並完成建置影片資料卡



[My dashboard](#) [My films](#) [My submissions](#) [Festivals list](#)

██████████ ✓

[Help](#)

[Cart](#)

EN ▾

Creation

## Film rights holder(s)

Confirm that you have the rights to represent the film, in particular to submit it to festivals. Check your contact details below, which you can then complete via your profile.

🔍 Contact: ██████████

██████████

████████████████████

< 確認版權持有者聯絡資訊

I hereby declare that I am the rightful owner of the film or its duly authorized representative \*

< 確認無誤請打勾

## Other functions for this film

I declare that I also perform the following functions:

Director

Producer (check this box if the film is self-produced)

Distributor (check this box if you do not currently have a distributor)

< 若同時身兼其他身份，請勾選

Create film card

< 該頁資訊都填妥，可建立影片資料卡

## 步驟八、請繼續填完所需的資料（紅框處）

SHORT FILM DEPOT

My dashboard My films My submissions Festivals list [User] Help Cart EN

My dashboard > My films > Film

# KFF TEST 2024

Private film card No video Incomplete card Back to film list

[User] / Taiwan / 2023 / Animation, Documentary / 00:15:00

Card **Data** Technical specifications **Contacts** Career **Media and preview copy** Publication Submit to a festival

1 2 3

KFF TEST 2024

Film photo

# 步驟九、若有英文片名，請填上

SHORT FILM DEPOT

My dashboard My films My submissions Festivals list [User] Help Cart EN

My dashboard ▶ My films ▶ Film

## KFF TEST 2024

Private film card No video Incomplete card

[User] / Taiwan / 2023 / Animation, Documentary / 00:15:00

Card **Data** Technical specifications Contacts Career Media and preview copy Publication Submit to a festival

## Titles of your film

Enter titles with their article. Example: The title.  
Fields marked with an asterisk (\*) are mandatory.

Original title: \*

KFF TEST 2024

International title:

英文片名

Title (Roman alphabet):

Save

# 步驟十、填上中英文片介



My dashboard My films My submissions Festivals list



Help

Cart

EN

Card **Data** Technical specifications Contacts Career Media and preview copy Publication Submit to a festival

## Summary

Enter the film summary in English and any translations.  
Summaries are limited to 300 characters.

Summary in English: \*

< 英文片介

新增片介 >

Add a summary

Translation

Language

## External links

Add links, if available, to your film's website and trailer.

Film website:

Save

KFF TEST 2024

Summary translation \*

中文片介

Language \*

Chinese

Close

Save

< 中文片介

< 選擇「中文」

< 請按「Save」儲存

# 步驟十一、增加影片風格與主題



My dashboard My films My submissions Festivals list



Help

Cart

EN

Card **Data** Technical specifications Contacts Career Media and preview copy Publication Submit to a festival

## Genre

Describe your film by checking a maximum of 2 genres

Ex : Animation/Fiction : film made up of animated sequences (shot frame by frame) and fictional sequences (live-action)

Fields marked with an asterisk (\*) are mandatory.

Categories: \*

- Animation  Documentary  Experimental  
 Fiction

Genres:

- Choreography  Comedy  Drama / Tragedy  
 Fantasy  Historical  Horror  
 Mix-Medias  Mockumentary  Music video  
 Musical  Portrait  Sci-Fi  
 Thriller  Video Art  Western

Topics:

Topic groups:

- Art

Save

< 完成調整後請按「Save」儲存

影片風格 >

影片主題 >

# 步驟十二、點選Add a contact新增製片及發行的連絡資訊（米字標示為必填）

SHORT FILM DEPOT

My dashboard My films My submissions Festivals list [User] Help Cart EN

My dashboard ▶ My films ▶ Film

## KFF TEST 2024

Private film card No video Incomplete card

[User] / Taiwan / 2023 / Animation, Documentary / 00:15:00

Card Data Technical specifications **Contacts** Career Media and preview copy Publications

### Main functions

Enter contact details for director(s)/producer(s)/contact name(s)/distributor(s). To go faster, use your "directories" of names and addresses/companies, which contain addresses and companies previously entered in your film cards. Fields marked with an asterisk (\*) are mandatory.

**Add a contact**

**Can choose to add "Personnel" or "Organization"**

Indicate the type of contact you wish to add: \*

An independent person  A person representing a structure

People directory \*

Add a new person

#### Person

The nickname will replace the first and last name in the credits

Title Birth year

Name \* First name

Nickname (if entered, replaces first and last name in credits)

E-mail \* Phone number

#### Address

The address of the person or structure if entered

Address 1

Address 2

ZIP code City \*

Country \*

#### Functions 最後請勾選「職稱」（導演、製片等）

Tick the function boxes associated to this contact (the Director can only be selected if the contact is an independent person)

Referent contact  Director  Producer

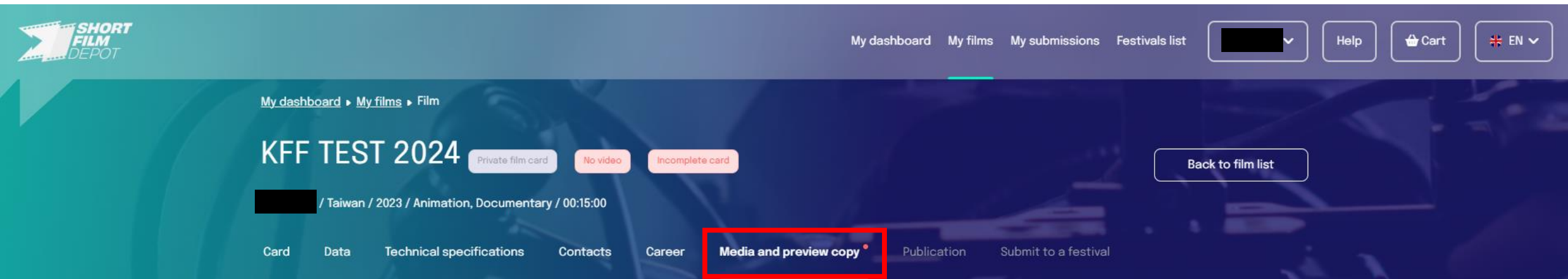
Distribution / Sale

Save

**Mandatory function(s) missing**

Producer missing  
Distribution / Sale missing

# 步驟十三、上傳劇照及影片



The screenshot shows the top navigation bar with the Short Film Depot logo on the left and links for 'My dashboard', 'My films', 'My submissions', and 'Festivals list' on the right. Below the navigation bar, the breadcrumb trail reads 'My dashboard > My films > Film'. The main content area features the title 'KFF TEST 2024' with three status tags: 'Private film card', 'No video', and 'Incomplete card'. A 'Back to film list' button is located on the right. Below the title, the film details are listed: ' / Taiwan / 2023 / Animation, Documentary / 00:15:00'. A horizontal menu contains several options: 'Card', 'Data', 'Technical specifications', 'Contacts', 'Career', 'Media and preview copy' (highlighted with a red box), 'Publication', and 'Submit to a festival'.

## Main film photo\*

Carefully select this photo from your film, which will be shown first in your film card. It will be used as your video thumbnail if you wish.

Format: .jpg, .png, .jpeg. Must not exceed 5 MB

上傳主要劇照 >

## Upload a preview copy

Check the recommended encoding parameters (video and audio) for your file to be uploaded: [Vimeo Guide](#)

上傳影片 >

Drag and drop your file here

[Or select a file](#)

# 步驟十四、上傳預告及其他劇照



My dashboard My films My submissions Festivals list



Help

Cart

EN

Card Data Technical specifications Contacts Career **Media and preview copy** Publication Submit to a festival

## Trailer or snippet

Video limited to 2 minutes maximum

上傳預告 >

Drag and drop your file here

[Or select a file](#)

## Film poster

Usually in vertical format

Format: .jpg, .png, .jpeg. Must not exceed 5 MB

No file

Choose a file

## Other film photos

You can add up to 5 additional photos.

Format: .jpg, .png, .jpeg. Must not exceed 5 MB

上傳其他劇照 >

No file

Choose a file

## Dialogue file

# 步驟十五、上傳導演照、導演簡介

欲角逐臺灣學生獎，或主要出品國非臺灣但導演具報名臺灣組之資格，請上傳相關證明文件。



[My dashboard](#) [My films](#) [My submissions](#) [Festivals list](#)

██████ ▾ Help Cart EN ▾

[Card](#) [Data](#) [Technical specifications](#) [Contacts](#) [Career](#) **[Media and preview copy](#)** [Publication](#) [Submit to a festival](#)

Format: .pdf. Must not exceed 5 MB

[Choose a file](#)

## Other files

Script, synopsis... You can add up to 2 additional files.

< 上傳學生證明文件、  
身分證明文件

Format: .pdf. Must not exceed 5 MB

[Choose a file](#)

## Director

Photo

Format: .jpg, .png, .jpeg. Must not exceed 5 MB

上傳導演照 >

[Choose a file](#)

Biography

Format: .pdf, .txt, .rtf, .doc, .docx, .odt. Must not exceed 5 MB

上傳導演簡介 >

[Choose a file](#)

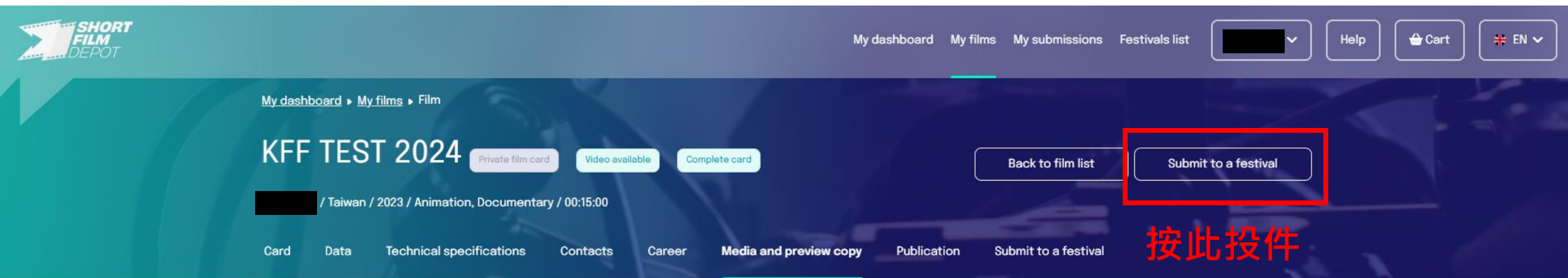
欲角逐臺灣學生獎，請將學生證明文件上傳至圖片對應之欄位。

出品國非臺灣，但導演具有資格報名臺灣組，請將身分證明文件上傳至圖片對應之欄位。

若非以上狀況，則不需上傳證明文件。



# 步驟十六、若完成所有資料繳交，則可投件到高雄電影節



SHORT FILM DEPOT

My dashboard My films My submissions Festivals list

My dashboard ▶ My films ▶ Film

## KFF TEST 2024

Private film card Video available Complete card

Back to film list **Submit to a festival**

/ Taiwan / 2023 / Animation, Documentary / 00:15:00

Card Data Technical specifications Contacts Career **Media and preview copy** Publication Submit to a festival

**按此投件**

## Main film photo\*

Carefully select this photo from your film, which will be shown first in your film card. It will be used as your video thumbnail if you wish.

Format: .jpg, .png, .jpeg. Must not exceed 5 MB



## Upload a preview copy

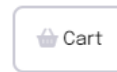
Check the recommended encoding parameters (video and audio) for your file to be uploaded: [Vimeo Guide](#)



# 步驟十七、在影展清單中找到「Kaohsiung Film Festival」並點選報名



[My dashboard](#) [My films](#) [My submissions](#) [Festivals list](#)



[Card](#) [Data](#) [Technical specifications](#) [Contacts](#) [Career](#) [Media and preview copy](#) [Publication](#) **[Submit to a festival](#)**

International Competition Final deadline Jun 1, 2024 UTC 7.00 €

## [Kaohsiung Film Festival](#)

Section	Event	Date	Prize / Award
<input checked="" type="checkbox"/> Taiwan Competition	Final deadline	Jun 12, 2024 UTC	<span style="background-color: #00b09b; color: white; padding: 2px 5px; border-radius: 5px;">Free of charge</span>

## [KUKI - Young Short Film Festival Berlin](#)

Section	Event	Date	Prize / Award
<input type="checkbox"/> KUKI 17 - Young Short Film Festival Berlin	Final deadline	May 29, 2024 UTC	<span style="background-color: #00b09b; color: white; padding: 2px 5px; border-radius: 5px;">8.00 €</span>

## [MoliseCinema](#)

Section	Event	Date	Prize / Award
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**按此報名**

Submit and continue

Submit and finalize my submissions.

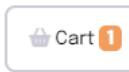
# 步驟十八、在Cart裡完成額外問卷，並購買一張Stamp進行報名



My dashboard My films My submissions Festivals list



Help



Unlimited submissions, 20% discount on festival fees, advanced publication...

Stamps balance

0

Superstamps balance

0

KFF TEST 2024

Submission fees : Free

2

2024 KAOHSIUNG FILM FESTIVAL



Competition · [View regulations](#)

[Additional questions >](#)



A stamp is necessary for this film

Stamp

5

I hereby certify that I have read the rules and regulations and agree to them unconditionally.

4

Next

完成上述步驟後，請點Next

3

切記：所有問題皆須填答

1

## Additional questions

Select your answers to the questions asked by the festival for this section.

### COPYRIGHT DECLARATION

I/We have read and agree to the festival regulations and certify that I/we am/are authorized to submit this film to the 2024 KAOHSIUNG FILM FESTIVAL. Any copyrighted materials included in the film have been legally cleared for use, and 2024 KAOHSIUNG FILM FESTIVAL is not responsible for any copyright infringement resulting from public screenings.\*

Question bloquante, à cocher pour valider la question

### PREMIERE STATUS

What's the premiere status for this film?\*

International premiere

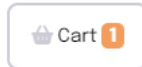
Close



# 步驟十九、最後完成Stamp繳費後即可完成報名



[My dashboard](#) [My films](#) [My submissions](#) [Festivals list](#)



	stamp(s) 3 €	- 1 +	3,00 €
--	-----------------	-------	--------

	book(s) of 5 stamps 12.5 €	- 0 +	0,00 €
--	-------------------------------	-------	--------

	book(s) of 20 stamps 39 €	- 0 +	0,00 €
--	------------------------------	-------	--------

	book(s) of 50 stamps 75 €	- 0 +	0,00 €
--	------------------------------	-------	--------

	SuperStamp - 1-year subscription 59 €	- 0 +	0,00 €
--	---	-------	--------

Total needed	0
Mandatory for purchase	0
Currently purchasing	0
Quantity after purchase	0

Total (excl. VAT) 3,00 €


Next

Sub-total (excl. VAT)	3,00 €
-----------------------	--------

Previous

Next

# 步驟二十、確認是否投件成功



My dashboard My films **My submissions** Festivals list

Help Cart 1 EN

My dashboard > My submissions

## My submissions

Search...

Submission status

Search

確認是否投件成功

1 search result(s)

Amount per page 30

<< < 1 > >>

Title	Festival	Section	Status	Ref	Submitted on:	Updated on:
KFF TEST 2024	Kaohsiung Film Festival	Taiwan Competition	Submission not finished		May 27, 2024 UTC	May 27, 2024 UTC

投件成功會顯示為「成功」

<< < 1 > >>





高雄

電影節

KAOHSIUNG  
FILM FESTIVAL

若有其他投件問題,請與雄影短片競賽組聯繫

[shorts@kfa.gov.tw](mailto:shorts@kfa.gov.tw)

07-5511211 #3024